

## Product Profile: SunSystems Expense



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**SUNSYSTEMS**

### Travel & Expense Automation

SunSystems Expense is a web-based self service application which can produce dramatic results for your organisation by reducing costs, increasing employee productivity and improving business performance.

SunSystems Expense is a uniquely powerful and comprehensive travel and expense recording, approval, tracking and management information solution which can be easily adapted to meet your organisation's expense policies and rules.

### Key Benefits

- Increase employee productivity
- Improve expense policy compliance
- Provides a rapid return on your investment
- Keep your expense and employee information secure

#### Anytime, Anyplace, Anywhere

The system is fully web-based and can be deployed quickly to any device with an internet browser. SunSystems Expense is simple for employees to access and use whether they are office or home based, which means fast and effective results for your organisation.

#### Flexible Workflow Management

A flexible workflow facility allows you to implement approvals and authorisations either at line manager, project manager or other levels as required.

#### Flexible Data Analysis

SunSystems Expense enables organisations to define their own data analysis, input and validation rules to attach to time related information.

#### Rapid Deployment

The system can be deployed quickly to any device with an internet browser and is simple for employees to access and use whether they are office or home based, which means immediate and effective results for your organisation.

### Overview

SunSystems Expense is a web-based self service application which can produce dramatic results for your organisation by reducing costs, increasing employee productivity and improving business performance.



#### Need More Information?



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## Key Features

SunSystems Expense is a complete and comprehensive expense tracking and management solution which incorporates:

- ▶ Configurable expense forms
- ▶ Expense rules and policies
- ▶ Online submission and approvals
- ▶ Unlimited data analysis
- ▶ Automatic upload of electronic transactions from Credit Card providers
- ▶ Custom workflows and approval processes
- ▶ P11D and VAT information

## Expense Data Analysis

Expense data analysis tools provides the ability to create reports presenting up-to-the-minute information cleaned from enterprise-wide data sources. Expense data analysis tools provides an extremely flexible business reporting and information tool which allows organisations to rapidly create management information and other reports and to present them in any format.

The system's drill down facility enables users to drill down to any level of information providing they have the appropriate security access.

## Seamless Integration

Data can be accessed in real time from both SunSystems as well as other operational systems, reducing the need to hold information such as project codes, cost codes, job information and rates in more than one place.

SunSystems Expense provides comprehensive data import and export facilities allowing information to be easily transmitted to your existing payroll and HR systems.

## Intelligent Web Architecture

The application architecture extends the capabilities of leading Web browsers to deliver intuitive and simple to use functionality, while eliminating the need to install local software.

This architecture dramatically reduces systems administration time and cost by enabling enterprise-wide deployment of a zero footprint, zero administration browser-based solution

**For more information on SunSystems products, services and business solutions call our product advisory team on +44 (0)20 7648 2000.**