

Vision 6 XL

Duration: 1 Day

Version: Vision 6 / SAP Business One

Cost: £345 per delegate

Description:

Delegates will gain an understanding of all aspects of data extraction from SAP Business One into Microsoft Excel, including the formatting and design options, and drill down functionality.

Suitable for:

- ▶ Users wishing to create reports in Microsoft Excel with data from SAP Business One using Vision XL.

Pre-requisites:

- ▶ A good knowledge of SAP Business One

Objectives:

By the end of the course, delegates will be able to:

- ▶ Create Workbook and Set Up files
- ▶ Use the Data Link and Detail Report functions to extract reference data from SAP Business One
- ▶ Use the Summary Link, Detail Report and Summary Report functions to extract transactional information from SAP B1
- ▶ Use Function Launcher to locate reports
- ▶ Create customised report layouts and formatting using Report Designer
- ▶ Perform Drilldown analysis on previously extracted data

**To discuss all your training requirements please call
Sharon Stevenson 0207 648 2000 (London) or Maree Toothill 0161 227 8177 (Manchester)**

Training Course Terms & Conditions

Booking

To reserve a place for a training course, contact Sharon Stevenson (0207 648 2000 London), or Maree Toothill (0161 227 8177 Manchester). A reservation will be held for 5 working days, during which time written confirmation (preferably a Purchase Order) must be provided. On receipt of the confirmation, we will issue details of course attendance.

Course Fees & Payment

Course fees are confirmed at the time of booking, and are exclusive of VAT. Lunch, refreshments and course documentation are included. All fees will be invoiced in advance, and payment is required within 15 working days of the course commencement date. Cheques should be made payable to Sapphire Systems plc.

Cancellation

All cancellations must be notified in writing. A cancellation charge will be raised if notification of cancellation is received;

- ▶ More than 10 working days notice prior to course date - No charge
- ▶ 5-10 working days notice prior to course date - 50% of the total course fee
- ▶ Less than 5 working days notice prior to course date - 100% of the total course fee

Sapphire Systems plc reserves the right to re-schedule training courses. In the unlikely event of this happening, delegates will be offered an alternative arrangement. If no alternative can be agreed, then Sapphire Systems plc will refund any fees paid.

Course Schedule

All scheduled training courses commence at 9.30 a.m. and finish at 4:30 p.m. One hour is taken for lunch, and 15 minute refreshment breaks taken during both the morning and afternoon sessions. Delegates should arrive approximately 10 minutes before the start for registration and refreshment.

Accommodation

Overnight accommodation is not included in the course fee. Whilst delegates should arrange their own accommodation, we can provide a list of suitable local hotels.

Course Materials

It is understood and accepted that all documentation presented by Sapphire Systems plc is for the use of the attending delegate(s) as reference material. Delegates are not to disclose or provide any part of the documentation to a third party without the written permission of Sapphire Systems plc. No part of the documentation may be copied without prior written consent from Sapphire Systems plc. The client is responsible for the delegate's knowledge of, and compliance with, these requirements.